

**CABOTS POINT CLUSTER ASSOCIATION
BOARD OF DIRECTORS' MEETING**

November 1, 2017

A meeting of the CPCA Board was called to order by President John Norton at the home of Steve Cristofar on November 1, 2017. Attending were Board Members John Norton, Kate Sherwood, Steve Cristofar, John Hills, and Cary Caley.

New Business

- No new business

Old Business

- Minutes from September 9, 2017 were approved as proposed.

Treasurer's Report

- Treasurers statement for October still in progress, however there are no significant changes expected with budget. All but 3 quarterly dues payments have been received.
- Cluster received a \$400 check from Geico for removing the damaged lakefront trees. We are anticipating a second check of \$1240 for the replacement trees.
- For the trash and recycling contract, John N. has asked our trash vendor to provide (free of charge) new trashcans to Cluster residents. Republic (trash vendor) agreed to provide new trashcans with the extension of the current contract. Steve noted that we should be able to get new trashcans under the current contact. He also noted there is always an annual increase and adjustment tied to disposal fees, fuel increases and the consumer index. Steve added that even with the increases in the current contract, it is still below what we were paying with our previous trash vendor. We currently have following choices:
 - Exercise existing option for upcoming year. Current contract has 2 option years remaining.
 - One year lock with 2 option years with a fixed rate plus adjustments.
 - Three year lock at a fixed rate plus adjustments.
- John was going to follow up on getting new trashcans under current contract, decision was deferred.
- John noted that the Ullrich home is under contract. The resident has submitted a request for Disclosure as well as a \$50 check. (John H. subsequently provided disclosure packet)
- Steve to reserve the room at the RA conference center for March; proposed March 17 (St. Patrick's Day) for Annual Meeting.

Ground Supervisor's Report

- **Tree work**
 - 7 Hollies, 2 cedars, 2 Gikos, 1 Blackgum, 1 Dogwood have been planted.
 - 3 Hollies behind Tier 3 (in front of Tier 4 parking lot)

- 2 Cedar, 1 Ginko planted on slope between Tiers 3 / 4
- 1 Hollie behind Tier 1
- 3 Hollies plus Ginko planted in Tier 1 where large tree fell
- Kate is having Care of Trees evaluate trees of concern:
 - Maple tree on slope across from Norvell home in Tier 4
 - Maple across from Butowsky home in Tier 4
 - Evergreen in the wooded area across from Rhinard Home

Road Sidewalk and Homes

- Mailboxes

- Tier 1 resident expressed concern that their mailbox was coming off the base. Board decided to have hire a vendor to go review, repair and fix mailboxes as needed. Kate to follow up with a local handyman.

- Snow

- Board agreed to renew Perfect contract for upcoming winter season for snow removal.

- Fence

- A Tier 1 resident recently replaced their cedar fence with Pine. The Board reached out to RA DRB and received feedback that a 2006 RA decision approved pressure treated pine as an acceptable replacement. Despite that, the fence was identified as unacceptable as part of the RA sale inspection. It was unclear if it was because it was Pine, or if there were other issues with how the fence was built.

- Paint

- John Hills is submitting a (single home) request to Reston Design Review Board to use a solid stain on his home - Behr Redwood Naturaltone. This is to help bring conformity to old and new wood. John presented samples to the Board of various options for feedback.

• Social - None

- Next Meeting – Kate’s House house on Wednesday, December 13, 2017
- New Business: None.

Meeting was adjourned at 8:10 pm.

Minutes Submitted by John Hills