

**CABOTS POINT CLUSTER ASSOCIATION
BOARD OF DIRECTORS' MEETING
April 18, 2017**

A meeting of the CPCA Board was called to order by President John Norton at the home of Kate Sherwood on April 18, 2017 at 7:00 PM. Attending were Board Members John Norton, John Hills, Gary Caley, Steve Cristofar, and Kate Sherwood.

New Business

- None

Old Business

- Minutes from March 18, 2017 were approved.

Treasurer's Report

- For the last fiscal year ending March 31, the Cluster had a surplus of just over \$7k.
- The current reserve fund is \$102k.
- A new CD was purchased at the end of the last FY, paying 1.4%.
- Dues notices were distributed, 24 payments in as of today.

Ground Supervisor's Report

- Cardinal is aware of concerns about grass around the cluster, such as bare spots and weeds. John N asked if Cardinal will aerate the grass, Kate will follow up. Kate added that weed killer will be applied in the next week.
- Kate has also discussed with Cardinal weeding (not weed-whacking) the bio-logs around the lakefront, as well as the drainage problem at the end of tier 4.
- Main entrance bed will be planted with small annuals in the next month (Vinka Flowers).
- Kate asked Konstantine to remove construction debris put in wooded area during work on Tier 2 home.
- Jill Norvell has asked about trees behind their home which are dying, but both are either on Reston or Owl Cove property. Board suggests that residents contact Owl Cove resident or RA directly.
- Kate has asked for a quote for 6 hollies:
 - Large holly in front of the pine tree on the way up to Tier 1
 - 2 large and 3 small on the hill behind Tier 3, in front of the Tier 4 parking area.

Road Sidewalk and Homes

- John N. received Dominions' assessment of Cabots Point Roads. The individual who supervised the last repaving in 2004. Said with bad areas, there are diminishing returns,

if you put crack sealer on top of crack sealer it does little good. Even if the asphalt breaks up, the best thing to do is to apply cold patch.

- Brothers Paving had identified 6 areas, 2 areas in Tier 2 and two in Tier 3 and two areas in Tier 4. They quoted 22k to dig up and patch these areas.
- Board discussed and voted to defer decision, leaning toward waiting 2-5 years.
- Complaint about Tier 4 home, where a sub-fence has been installed under the front fence / gate. Board will send standard form letter.
- Discussed new railings on Tier 3 home, which have been installed but were unsure if approved to DRB. Board will send standard form letter.
- Chris woods informed Board that railings would soon be installed from Herndon Iron Works.
- Discussed creating a small flyer / handout of the Handbook. Basic rules, processes and where to get more information.
- John N. to contact RA for the complete list of individual approvals (windows, stains) for Cabots Point from RA, making that available for reference to residents.

Open Comments

- **Signage - Gary to contact**
- **Social** - This Saturday (Earth Day), Cluster Cleanup.
- **Next Meeting** - John Hills, Tuesday the 16th of May
- **New Business:** None.

Meeting was adjourned at 8:00 pm.

Minutes Submitted by John Hills