

CABOTS POINT CLUSTER ASSOCIATION
BOARD OF DIRECTORS' MEETING
February 15, 2017

The regular meeting of the CPCA Board was called to order by President John Norton on Wednesday February 15, 2017 at **7:00 PM** at the home of Steve Cristofar. Attending were Board Members John Norton, Steve Cristofar, Gary Caley, and John Hills.

OPEN COMMENTS

- None

OLD BUSINESS & COMMITTEE REPORTS

- John N. noted the upcoming annual meeting, scheduled for March 18 at 10:00 AM at the Reston Association headquarters at Sunrise Valley and Reston Parkway (same location as last year).
- The Board approved the minutes from the Board meeting of January 10, 2016.

Treasurer's Report

- There is currently \$44k in checking account.
- Approximately \$13k will soon be paid for grounds and tree work, including \$2,300 to Care of Trees for tree pruning.
- The reserve fund stands at \$89k, which will increase after this year's contribution.
- Legal action against Cabots Point Cluster resident has been completed. The resident paid and suit has been dismissed.
- Steve will have projected budget prepared prior to the annual meeting.
- Steve discussed dues late fees. He moved to keep first month delinquency at \$25, but to raise the penalty for subsequent months to \$50. There was Board support, however motion was deferred to Annual meeting as it requires a change to the bi-laws.
- Steve noted there may be a budget surplus if there are no big snows, in addition to \$6k unspent on sidewalk and road repair (which would include sealant). Steve recommended putting some portion of that (\$5k) into the reserve fund.
- John H, talked about snow. Earlier in the year, there were two icing "false alarms" during which ice melt was applied, but the forecasted ice was limited or mostly rain. There was also one instance where the snow plow vendor for South Bay mistakenly salted our neighborhood.

Grounds Report

- No report. Kate was not in attendance.

Roads, Sidewalks, and Homes

- Steve noted “Green Pavement Technology” had emailed the Board about environmentally friendly crack sealing.
- John N will follow up with Dominion, however does not expect companies will do this during the winter.

NEW BUSINESS

- None

MEETING CLOSE OUT

- Date/Location of next Board meeting: To be held at the Reston Association headquarters directly after the Annual Meeting.

Meeting was adjourned at 8:30 PM.

Minutes submitted by John Norton