

CABOTS POINT CLUSTER ASSOCIATION
BOARD OF DIRECTORS' MEETING
January 10, 2017

The regular meeting of the CPCA Board was called to order by President John Norton on Tuesday January 10, 2017 at **7:00 PM** at the home of John Norton. Attending were Board Members John Norton, Kate Sherwood, Steve Cristofar, Gary Caley, and John Hills (who attended only the last few minutes).

OPEN COMMENTS

- None

OLD BUSINESS & COMMITTEE REPORTS

- The Board approved the minutes from the Board meeting of November 29, 2016.

Treasurer's Report

- Steve reviewed the Treasurer's Report and Budget proposals for 2017. We are in good shape financially with the reserve growing steadily. He reviewed the budget categories which will remain about the same as last year. He asked Kate to refine her proposed grounds budget for 2017 planning. Kate indicated that she thought the grounds budget should be increased by about \$2000 to handle the needs of grounds maintenance in 2017. She promised to get Steve specific numbers for the next meeting.
- Steve reported that the delinquent dues payer had paid his dues, including late fees, attorney fees, and court costs. John N told Board members that he had told the resident involved he would raise the prospect of the return of his payment of late fees since the resident had already paid over \$400 in attorney fees and costs in addition to the dues themselves. After discussion the Board voted not to return the late fee payment to the resident on the grounds that late dues are mandated by our Bylaws.
- Finally, Steve reported that he had notified residents that the Cluster's Annual Meeting is being held on March 18 at 10:00 AM at the Reston Association headquarters at Sunrise Valley and Reston Parkway. Gary will bring refreshments.

Grounds Report

- Kate reported that Care of Trees was completing the tree work that the Board had approved at its October meeting, which included trimming and treating a number of sweet gums and cherry trees.
- Kate also reported that a resident had requested that drainage work be done near her property to address the retention of water in front of her house. Kate will check with Cardinal for costs.

Roads, Sidewalks, and Homes

- John N reported that he still had not heard from Dominion Paving on any necessary road repairs and the cost of seal coating our roads. We have an estimate from Brothers Paving, but Dominion gets better marks from other clusters and John wanted to be sure we get an estimate from Dominion.
- Gary said he had not been able to get estimates for replacement of some signs in the Cluster.

NEW BUSINESS

- None

MEETING CLOSE OUT

- Date/Location of next Board meeting: To be held at the home of Steve Cristofar on Wednesday, February 15, 2017.

Meeting was adjourned at 8:30 PM.

Minutes submitted by John Norton