

**CABOTS POINT CLUSTER ASSOCIATION
BOARD OF DIRECTORS' MEETING
September 22, 2015**

A meeting of the CPCA Board was called to order by President John Norton at the home of John Norton September 22, 2015 at 7:00 PM. Attending were Board Members John Norton, John Hills, Kate Sherwood, and Gary Caley.

Old Business

- Minutes from Board meeting from July 21, 2015 were approved.

Treasurer's Report

- Treasures report. John N. presented written report from Steve Cristofar. Current balance in Washington First Bank \$37,063. Reserve fund \$74,812 dollars. All Q2 dues received including two late fees and one additional kayak fee. John N. noted well within budget range, finances looked good.

Ground Supervisor's Report

- Follow up on existing work.
 - It has been too hot to transplant any plants and trees, will look to that once temperatures fall.
 - Kate was unable to assess erosion control due to lack of rain.
 - She will follow up with Greg (Cardinal) regarding next steps for erosion control below sidewalk on Tier 4.
- Merrifield, Kate will contact regarding:
 - Seven (7) dead azeleas
 - The mis-planting of the Tier 1 bed with the Butterfly bush in the front. Butterfly bush should be at the back, not the front. Will ask Merrifield to move it to new location.
 - Will also ask to assess if fothergilla on Tier 2 island are ok.
- New work for Cardinal and Bonilla
 - Trim crape myrtles in cluster (currently overgrown), which are not flowering
 - Remove creepers along road Tier 1-4 left side. Some work is very high.
 - Look at the containment of ivy along the slope of Tier 4. It is starting to grow into the junipers and needs to be kept into the box.
 - Revisit this fall (October) the two entires to cluster (main and Tier ½). The one at SouthLakes looking bad. Need two new trees according to planned tree replacement policy. One behind sign (Tier 3 / 4) space for dogwood. John H suggested replacing the tree that fell 2 years.

Road Sidewalk and Homes

- Stain committee –
 - o Siding. John H. suggested taking the CFW Flood Cedar Tone to DRB as second standard. Plead our case and ask for help. John H and John N to prepare DRB application on stain.
 - o Railings. John N. to draft a letter to notify residents in violation of painted railings of possible next steps to remediate.

- o Home number visibility. No progress, to be followed up.

Social

- Last Social was rained out. None currently planned.

Open Comments

- **Next Meeting** - Scheduled for November 4, 2015 at the home of Kate Sherwood.
- **New Business:** None

Meeting was adjourned at 8:10 pm.

Minutes Submitted by John Hills