

**CABOTS POINT CLUSTER ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
May 28, 2013**

A meeting of the CPCA Board was called to order by President John Norton at the home of John Hills on May 28, 2013 at 7:00 PM. Attending were Board Members Steve Cristofar, Gary Caley, John Hills, John Norton, and Mike Norvell.

**New Business**

- The Board discussed recent local events. A woman was recently assaulted in Cedar Cove. The man, pretending to be a salesman, gained entry to the home by asking to use the bathroom.
- Board approved minutes from April 23, 2013.
- **Treasurers Report**
  - The financials are in good shape. The checking balance is over 31k, and reserve fund 48k. All canoe and kayak fees have been paid.
  - Steve followed up on the cost of the bench proposed for the area by the stairs down to the community dock. The cost would be \$800-\$850 plus installation (performed by a contractor). Total cost was estimated to be \$1000-\$1200.
  - Cluster has received notice from current trash collector raising monthly cost to approximately \$800 / month beginning June 1<sup>st</sup>. Steve has received an alternate quote for same services from AAA of \$600 / month. The AAA quote includes 4% increase over three years. Cabots Point has used AAA in the past. Steve notified our current trash collector, ADS, of quote to give them an opportunity to match and is waiting back to hear back. John H. asked if one day / week delivery would be less expensive. Steve replied that trash companies will not provide one day / week pickup.
  - Disclosure packet fee was received and Disclosure Documents provided by John H. for the Tack residence.
- **Ground Supervisor's Report**
  - Board briefly discussed the drainage mitigation work on Tier 3. A contractor has been hired by Fairfax County; uncertain when work will begin.
  - Steve raised the issue of a drainage pipe on Tier 1 that had been unearthed and damaged by mowers. John H. mentioned that there are several drainage pipes throughout the cluster which have been damaged. Mike N. to follow up with Cardinal to see if this is something they could mitigate.
  - The Tier 2 island was recently cleaned out. Mike noted that any Tier 2 resident interested in planting annuals in this area should contact Mike N. to discuss plan.
  - Mike is working with Cardinal to ensure lawns on Tier 1 get attention.

- Mike continues to solicit recommendations for local landscapers; someone to develop a cluster-wide plan to include planting of screening plants between South Lakes and Tier 1. Plan would be initiated with a large planting this fall.
- **Roads and Sidewalks**
  - Konstantine is *still* working on two signs, one “No Outlet” sign at the entrance of Tiers 1/3/4, and a “Slow, Children at Play” sign at the bottom of the hill at the split of Tiers 3 and 4.
- **Social**
  - Gary has tentative dates for upcoming happy hour:
    - June 15<sup>th</sup>
    - July 13<sup>th</sup>
    - August 3<sup>rd</sup>
    - August 31<sup>st</sup>
- **Other**
  - Will discuss possible reduction of transfer fee on the Ann Jones dock during next meeting.
  - Gary will continue to look into alternate roofing material. He has had difficulty finding addresses of homes with these materials installed to cite as examples. John H. suggested soliciting help from Cluster residents looking to replace their roofs in the near future.

### **Open Comments**

- **Next Meeting** - Scheduled for Wednesday, June 26, 2013 at 7:00 pm at the home of John Norton.

**Meeting was adjourned at 8:15 pm.**

Minutes Submitted by John Hills