

**CABOTS POINT CLUSTER ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
March 16, 2013**

A meeting of the CPCA Board was called to order by President John Norton at the Glade Room at 11:30 immediately following the CPCA Annual Meeting. Attending were Board Members Steve Cristofar, Garey Caley, John Hills, John Norton, and Mike Norvell.

**New Business**

- **The Board discussed reorganization**—Board agreed to the following structure of the Board:
  - **President**—John Norton
  - **Vice President**—Gary Caley
  - **Treasurer, Trash and Insurance** —Steve Cristofar
  - **Secretary, Snow**—John Hills
  - **Ground Committee Chair**—Mike Norvell
  
- **Treasurers Report** — Treasurer's Report given earlier at the Annual Meeting.
  - Steve noted that the Board should vote in the next few months to decide if FY13 surplus should be moved from the checking account to the reserve fund. This would be above and beyond the annual \$12,800 contribution. There is no rush on the vote since the CD does not mature until September.
  
- **Ground Supervisor's Report**—
  - Mike N. will sign the Cardinal contract as presented and send copies to John H. and Steve. Included in the estimate:
    - Work to clean and weed on the right of the entrance to Tier 3 by the large pine tree.
    - Removal of leaves and cleanup of wooded area between Cabots Point and Owl's Cove (to the left going down to Tier 4) and the wooded area at entrance of Tier 3.
  - John N. asked what could be done further up the road toward Tier 3 (on the right behind 2179). The area is steep, but had been mulched in the past. Steve asked what ground covers can thrive in the shade. Mike N. to investigate.
  - John H. liked the Mike's idea of bringing in a landscaper to get a professional plan developed for the cluster.
  - John H. also suggested cleaning up the area behind Tier 3, between 2159 and 2157. There is a flower bed which has overgrown over the past few years.
  - Mike N. noted that if landscaping alone cannot solve the erosion problem by Jarvills', then a more infrastructure solution such as "rain guards" might be required.

This work could include re-grading of that area.

- John H. reminded the Board that many of the cluster drainage pipes that have been exposed and damaged need work. In particular, the County surveys had caused damage to the drainage pipe behind the McGaughy's with a stake.

### **Open Comments**

- **Next Meeting**—Scheduled for Tuesday, April 23, 2013 at 7:00 pm at the home of Gary Caley.

**Meeting was adjourned at 12:00 pm.**

Minutes Submitted by John Hills