

**CABOTS POINT CLUSTER ASSOCIATION
BOARD OF DIRECTORS' MEETING**

May 29, 2018

A meeting of the CPCA Board was called to order by President John Norton at the home of Daryl Pendleton on May 29, 2018. Attending were Board Members John Norton, Daryl Pendleton, Steve Cristofar, John Hills and Kate Sherwood. Mike and Jill Norvell were also in attendance.

New Business

- Resident Tree

- Jill and Mike Norvell indicated they had attended because it was a convenient opportunity to discuss with Daryl concerns he had about a tree on their property.
- Daryl expressed concerned with a tree in the Norvell's front area. Concern was:
 - 1) Tree was doing some damage to his roof by allowing moss to grow, and clogging the gutters, and
 - 2) The roots of the tree might be damaging the foundation of his garage and contributing to water damage toward the back of the home.
- Jill noted that she had applied Oxyclean to mitigate the moss on Daryl's roof. She noted she wasn't aware of Daryls concern about water damage. She noted they had contracted Bonilla had thinned out the tree significantly last year.
- John N. asked about the leak. Daryl noted that a new leak was coming into his storage area behind his home which he thought might be attributed to the tree.
- Mike said he would make sure that they would clean any moss off Daryl's roof with Oxyclean.
- John N. suggested that the leak could be attributed to the drain that was emptying along the foundation in that corner, and suggested that he redirect that downspout away from the house. Noted that he agreed the tree was the cause of the moss, and would consider this to be something resolved by the Reston Association DRB.
- Finally, Kate had suggested having an arborist come, and someone could contact RA. Kate offered to facilitate; the cost was not the responsibility of the Cluster. Daryl and Mike agreed to split the cost of having an Arborist like Thrive. Kate added that she wanted to engage RA first, since that might be a lower cost alternative to an Arborist.

- Lakes

- Mike Norvell noted that RA had formed lake committees for all the lakes. There are three "overseers"; Mike Norvell has been identified as one. Mike offered to provide any findings that are developed. He noted that the Cabots Point Cove has not been dredged, but that RA was in the process of dredging Lake Thoreau.
- Regarding the upkeep of the gully between Cabots Point and Owls cove, N. noted that he spoke to Larry Butler, who directed him to Nicky B. (another RA staff member). They have yet to get back to him.

Old Business

- Minutes from April 17, 2018 were approved as proposed. Motion was seconded and approved.

Treasurer's Report

- Good financial shape, with \$31k in the checking account and \$116k in the reserve fund. All dues payments received including three late fees. The Cluster received \$1,250 for the mini-dock for the residents who recently moved into Tier 4. All tax forms have been completed. An accountant has been contacted about doing our annual financial return.

Ground Supervisor's Report

- Bonilla quoted for some tree work needed in the cluster for \$3200.00. This comprises cutting down of 4 small, dead trees, cutting down 2 large dead oak to a level that is safe, removal of 1 dead white pine, and trimming back trees overhanging house 2151. This work was approved by the Board.
- Plant a border of ground cover around the end of "wild" area between tier 3 and 4. Cardinal quoted \$6346.00 for the following:
 - 168 star aster
 - 168 phlox
 - 20 yds soil amendment
 - 10 yds hardwood mulch
- This seemed too large a project so John Norton recommended that we try a smaller area for \$1000 to see how the ground cover looked and settled in the area. The board approved this smaller project.
- Proposed planting of 3 4-5 ft. cedars in open space (created by large white pine that fell a few months ago) between tier 2 and South lakes for \$486.00. This was approved.
- Board discussed planting below 2151 and above the beginning of tier 4 where many juniper have recently died. Cardinal proposed a project of \$5283.00 comprised
 - removal of existing dead juniper
 - 97 variegated liriope
 - 17 cherry laurel
 - 10 yds hardwood mulch.
- The board felt this was too expensive and Kate agreed to investigate alternatives.
- Steve asked when Greg was going to replace 3 dead or dying hollies. Kate to follow-up.
- Board discussed Tier 2 work to replace giant tier 3 Cedars 4-5 feet installed for \$486.

Road Sidewalk and Homes

- Paint on the Road

- There is paint on the road leading down into Tier 4. It was believed paint came from a Tier 4 resident's garbage. Residents are reminded not to put undried paint in their garbage. More information on proper disposal of hazardous materials

here: <https://www.fairfaxcounty.gov/publicworks/recycling-trash/hazardous-waste>

- Peter van Niekerk had volunteered to apply paint to the road to cover up the paint, for the cost of the paint. The Board appreciated the help.

- Signs

- Daryl received three more quotes to replace the Cabots Point signs. Quotes were to replace them, leaving them in the same form (shape, size, color and fonts) as they are today. The only difference is signs would have reflective paint. Quotes were for three signs: one at the circle, one in-front of tier 2, and one at the fork of Tier 3/4.
- *Graphic Services* came highly recommended, quoting \$368 for each directional sign. The “private road no outlet” would be \$468, and \$1,500 to completely replace the entry sign, and \$450 for installation. \$3,522 total.
- Daryl received several other quotes which came in higher. He noted he felt most comfortable with the *Graphic Services* company.
- Board voted to replace all signs with *Graphic Design* for \$3,522, approved unanimously.
- Daryl asked about using the reflective paint on the main Cabots Point sign. *Graphic Services* said it would be subtle and not overwhelming from the street. Daryl will see if the company can do the numbers first to allow residents to see what the reflective paint will look like prior to committing to having it on the entrance sign.

- Docks

- There are currently 3 mini-docks available. Please contact any Board member if residents are interested.
- **Social** - Annual Cluster Happy Hour rescheduled for Saturday, June 16 at 3pm near the cluster dock. Please bring something to share and whatever you would like to drink — and chairs.
- **Next Meeting** – June 26, 2018 at 7:00 pm at John Hills’
- **New Business:** None

Meeting was adjourned at 9:00 pm.

Minutes Submitted by John Hills