

**CABOTS POINT CLUSTER ASSOCIATION
BOARD OF DIRECTORS' MEETING**

April 17, 2018

A meeting of the CPCA Board was called to order by President John Norton at the home of Steve Cristofar on April 17, 2018. Attending were Board Members John Norton, Daryl Pendleton, Steve Cristofar, John Hills and Kate Sherwood.

New Business

- None

Old Business

- Minutes from March 17, 2018 were approved as proposed. Motion was seconded and approved.

Treasurer's Report

- Last year, we ran a small deficit of a few hundred dollars. We came in almost even on grounds. \$27k currently in the checking account. A CD has matured at John Marshall Bank, which has been moved that to 25 month CD of \$36k at 2%.
- Annual budget was approved at the annual meeting.
- 24 Dues payments for Q1, including a double payment from the new Tier 4 residents. (They may not have realized that the Q1 dues had been paid as part of the settlement).
- John N. referenced the financial report and noted that we over spent on grounds, spending \$38k, budgeted \$34k. And we came in even on snow and trash removal.
- The Board discussed a question about if grounds chair can sign Reston DRB applications on behalf of the Board. Previously the DRB rejected an application Kate had signed. John indicated that the bylaws provide that we have 5 Board members and 5 officers, and Kate (grounds chair) is an officer who can sign on behalf of the Board.

Ground Supervisor's Report

- One of the two metal barrels with Sand has been removed. The second will be removed shortly; Cardinal is bringing in special tools to cut it away from the foundation.
- Kate has asked Greg about the dead hollies. Not all are completely dead, so we are waiting to see if they will survive this year or not.
- Tree work - there is a maple tree on Cluster property in front of homes in Tier 4, planted between 8-10 years ago which is maturing well and has a good shape. The two nearest tier 4 residents have asked that the tree be removed and replaced with an ornamental tree. The tree's trunk size is large enough that RA approval would be required for the tree's removal. The Board discussed and did not support the request.
- There are nuisance trees and branches at the beginning of Tier 3 and 4 that residents have asked to be removed. The branches can be removed the next time we have tree work done.

- Daryl asked for a tree to be removed along the side of his home. The tree is peculiarly shaped due to years of breakages. It is unbalanced and has ivy, and is likely to fall in the next few years. Daryl added that if it fell, it would block the street into Tier 4. Kate agreed it should be removed, but it is large enough it will require RA approval for removal.
- Kate noted that there are branches overhanging Tier 2 resident home. Noted the work to remove those branches will be done when / if the Tree near Daryl's home is removed.
- Kate mentioned that Mark Bukowski has requested that the tree in the parking lot of Tier 4 removed. The Board discussed and didn't feel as though it was in immediate danger of falling, or that it would endanger any homes.
- Kate noted that Juniper shrubs that were behind Ginger's home recently died. Kate will discuss with Greg about replacing that with a staggered set of Laurels, and Liriope below it. John H noted that all the ground cover and shrubs had been killed, which looked like it could have been from runoff from a "herbicidal deck wash" which is often used to remove mold and clean decks.
- Have asked Greg to put in a variety of native ground covers that will make a nice vegetation carpet all around the peninsula (all approved by RA). Includes green and gold flowers, blue bells with blue flowers, white flowers. Would put them in patches and mix them around.
- John N. added that our South Bay neighbor planted a few cedars. John suggested planting a few cedars in the wooded area in the middle of the tier 2 circle. Kate will discuss with Greg.
- John H. asked about cleaning up the area behind Tier 3 and in front of Tier 4 parking lot. John asked if Cardinal could remove old dead plants, trim some plants, etc. Tidy it up during the next cleanup, since they have skipped it for the last few years.
- Steve asked about a recent invoice from Cardinal for cleanup. Kate noted that if they are charging us extra, then we want to make sure they are doing extra work. Daryl asked if Cardinal could clean out the garbage that is in the gully between Cabots Point and Alice Cove. Kate will also put in another complaint about the gully. Kate suggested the complaint should come from John N.

Road Sidewalk and Homes

- Signs

- Daryl has had 2 people come take a look at the neighborhood signs, at the entrance of the cluster, as well as the entrance of Tiers 1, 2, and 3. Quotes were to make them consistent with style, square signage with the numbers on them, and not the children at play. He noted red cedar is expensive, but would last 20 years as opposed to 10 years if we use treated wood. The signs would have automobile grade paint, 4x4 pressure treated lumber, and white reflective paint to make them more visible. The production of the signs was \$1,600 and installation \$400.
- Solar lights could be added to the posts of the new sign, shining light down. Board discussed various options, but at a high level decided signs should remain

the same red and white, but will look at rectangular shapes that should be easier to read. Daryl will follow up and get additional quotes.

- Also discussed just doing internal signs, could save money by repainting and re-posting the signs.

- Yard Sale

- John asked if Board would be open to a Cluster yard sale. We could use the Tier 2 parking area to setup tables, and then ask visitors to park around the Tot-Lot. The Board was agreeable to the idea.

- Docks

- There are currently 3 mini-docks available. Please contact any Board member if residents are interested.

- Social - None.
- Next Meeting – Tuesday May 29 at Daryl Pendleton's home..
- New Business: None

Meeting was adjourned at 8:30 pm.

Minutes Submitted by John Hills